

EXHIBIT C



Heldi Driscoll Superintendent
781-274-1021 hdriscoll@minuteman.org

Dr. Amy Perreault Assistant Superintendent
781-861-6500 aperreault@minuteman.org

April 6, 2026

Dear Mr. Metivier:

Thank you for reaching out. We appreciate the opportunity to further clarify not only the importance, but the essential, daily role our partnership with Ally Veterinary Specialty Center plays in the success and integrity of our Chapter 74 Veterinary Science Program.

Since launching in 2021, Minuteman's program has experienced sustained and increasing student demand, driven by both critical workforce shortages and the growing need for highly trained, credentialed veterinary professionals. Meeting this demand requires far more than classroom instruction; it necessitates continuous, real-time clinical immersion aligned with both industry expectations and credentialing standards.

Our onsite partnership with Ally Veterinary Specialty Center is not supplemental; it is foundational. The Chapter 74 Veterinary Science framework mandates rigorous, competency-based training that must occur through consistent, hands-on clinical experience. Without this embedded partnership, we would be unable to meet required instructional hours, performance benchmarks, or credentialing outcomes.

Students in our program complete more than 900 hours of intentionally structured classroom and clinical training. These hours are carefully aligned with all 15 Chapter 74 Veterinary Science standards and, critically, with the clinical skill and hour requirements for students pursuing the Certified Veterinary Assistant (CVA) credential.

The CVA credential requires verified, hands-on proficiency across a comprehensive range of veterinary procedures, as well as a documented minimum of 225 supervised clinical hours for each student. Through our four-year program model, students can complete the entirety of these clinical hours at Ally Veterinary Specialty Center. These competencies cannot be simulated or condensed; they must be practiced repeatedly in an active veterinary setting. Daily access to the clinic ensures students steadily accumulate required hours while developing technical precision, confidence, and professional readiness.

Through this partnership, students consistently prepare for and earn multiple industry-recognized credentials, including:

- Certified Veterinary Assistant (CVA)
- Canine and Feline CPR and First Aid
- Canine and Feline Advanced Life Support and CPR
- Fear-Free Certification
- OSHA-10 (CareerSafe Veterinary-Specific)
- IDEXX In-House Analyzer Training Certifications
- Purina "Nutrition Matters" Certification

What makes this model uniquely effective is the daily integration of learning and application. Students are not limited to occasional clinical exposure; they are immersed in it every day. This frequency is essential not only for meeting CVA hour requirements, but for developing true competency rather than surface-level familiarity.



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Within the clinical setting, students complete performance-based assessments aligned to Chapter 74 standards, including:

- Veterinary safety protocols, PPE use, and biohazard handling
- Live animal handling, restraint, and species-specific care
- Client communication, scheduling, and discharge procedures
- Medication calculation, preparation, and administration practices
- Exam room procedures including TPR, patient intake, and assistance
- Surgical preparation, aseptic technique, and recovery monitoring
- Laboratory diagnostics such as fecal analysis and microscopy
- Radiographic positioning and radiation safety compliance
- Professional teamwork, documentation, and time management

These are not observational experiences; students actively perform, refine, and demonstrate these skills within a functioning clinical environment. This level of repetition, accountability, and real-world application is precisely what CVA certification demands and what employers expect.

Equally important, the onsite model eliminates transportation barriers and maximizes instructional time. Students transition seamlessly between theory and practice multiple times throughout the day, reinforcing learning in real time. This continuous integration significantly accelerates skill acquisition and ensures steady, measurable progress toward required competencies and clinical hours.

Without consistent, onsite clinical access, students encounter significant gaps in both required CVA hours and demonstrated proficiency. This would directly impact their ability to earn credentials, meet Chapter 74 standards, and successfully transition into the veterinary workforce or post-secondary education.

In short, this partnership is not simply beneficial; it is indispensable. It ensures that students are not just learning about veterinary medicine, but actively practicing it to the depth, frequency, and standard required by the profession.

We are fully committed to utilizing this partnership to its fullest capacity, maximizing student engagement, clinical exposure, credential attainment, and workforce readiness. Maintaining and strengthening this collaboration is essential to preserving program excellence, meeting all regulatory and credentialing requirements, and fulfilling our responsibility to prepare students for immediate and meaningful entry into the veterinary field.

Please feel free to reach out if you would like to discuss this further or if additional information would be helpful.

Thank you.

A handwritten signature in black ink, appearing to read "Katie Bouchard".

Katie Bouchard, C.A.G.S., M.Ed
Director of Career and Technical Education

A handwritten signature in black ink, appearing to read "Heidi Driscoll".

Heidi Driscoll, C.A.G.S., MA
Superintendent-Director